



# **NEW JERSEY YOUTH HOCKEY LEAGUE**

## **ANNUAL GUIDEBOOK**

**2017-2018**



## Points of Emphasis

### Helmets

All ice hockey coaches and instructors of registered USA Hockey Youth 18 & Under and below, high school, girls'/women's 19 & under and below, and disabled programs must properly wear an approved ice hockey helmet during all on-ice sessions, including practices, controlled scrimmages and all Coaching Education Program clinics and/or workshops.

**Penalty for not wearing a helmet is a minimum thirty (30) day suspension.**

### Progressive Suspensions - Players

USA Hockey Rule 411 states:

- Any player who receives their third major penalty during the same season for any combination of aggressive infractions shall receive an additional three game suspension.
- Any player who receives their fourth major penalty shall receive an additional five game suspension.
- Any player who receives their fifth major penalty shall be suspended until a hearing is conducted by the Affiliate.
- These suspensions are in addition to any others imposed through the official playing rules.
- The rules where progressive suspensions are applied:

- Rule 603 Boarding
- Rule 604 Body Checking
- Rule 606 Butt Ending
- Rule 607 Charging
- Rule 609 Checking from Behind
- Rule 609 Cross Checking
- Rule 611 Elbowing
- Rule 619 Head Butting
- Rule 620 Head Contact
- Rule 621 High Stick
- Rule 627 Kicking
- Rule 628 Kneeing



- Rule 634 Slashing
- Rule 635 Spearing
- Rule 629 Tripping/Clipping/Leg Checking
- Rule 640 Unnecessary Roughness

### **ADM Compliance**

All NJYHL member organizations are expected to be USA Hockey ADM compliant. All 6U and 8U teams must play cross ice/half ice games and adhere to a 2:1 practice to game ratio. Full ice games are not permitted at any time.

The use of blue pucks at 6U and 8U is also required. Black pucks are not permitted at any time at the 6U and 8U levels.



## **Rule Changes for the 2017-2018 Season**

**All approved rule changes are highlighted in the text within this Guidebook. Any questions regarding interpretation of these Guidelines should be addressed to the Executive Vice President.**

**These 2017-2018 Guidelines also reflect a large number of housekeeping changes that were agreed upon by the Board at the Annual meeting.**

**All contact information is formally removed from this version. All contacts will be maintained on the NJYHL website.**



## Schedule of NJYHL Fees, Fines and Due Dates

Below is a consolidated list of potential fees, fines and due dates resulting from these Constitution and Bylaws and Rules and Regulations. Please refer to the related rule for specific information as other sanctions may also be applicable. This table is only meant as a guide to applicable fees, fines and due dates and does not contain the entire Bylaw or Rule.

<b>FEES</b>				
Type	Description	Rule Reference	Amount	Due Date
Fee	Escrow account contribution – new organizations only	Bylaw Article III	\$1,000	March Board meeting
Fee	Capital contribution – new organizations only	Bylaw Article III	\$550	March Board meeting
Fee	Annual League membership	Bylaw Article III	\$650	August 15 <sup>th</sup>
Fee	Annual team fee (per team 10U and higher)	Bylaw Article III	\$375	August 15 <sup>th</sup>
Fee	Squirt Jamboree Fee	Bylaw Article III	\$275/team	August 15 <sup>th</sup>
Fee	Request for appeal	Rule 58	\$25	No due date
Fee	Protest of ruling	Rule 59	\$25	No due date
<b>DUE DATES</b>				
Type	Description	Rule Reference	Amount	Due Date
Due Date	Application for membership to the NJYHL	Bylaw Article IV	\$0	January 1 <sup>st</sup>
Due Date	Presentation of name, logo, color, or home rink changes	Bylaw Article III	\$0	February 1 <sup>st</sup>
Due Date	Distribution of new membership application materials to Board	Bylaw Article VI	\$0	February 1 <sup>st</sup>
Due Date	Proposed rule changes submitted to EVP	Bylaw Article X	\$0	February 15 <sup>th</sup>



Due Date	Ratification via vote of membership of name, logo, color, or home rink changes presented at February meeting	Bylaw Article III	\$0	March Board meeting
Due Date	Oral presentation from prospective new members and vote for admittance to NJYHL	Bylaw Article IV	\$0	March Board Meeting
Due Date	Vote on probationary member advancement to full member	Bylaw Article IV	\$0	March Board Meeting
Due Date	Nominations from the floor for election to the Executive Board	Bylaw Article V	\$0	March 25 <sup>th</sup>
Due Date	Substitution of Delegate at Annual Meeting (submitted by organization President)	Bylaw Article IX	\$0	7 days prior to Annual Meeting
Due Date	Team declarations due	Rule 8		May
Due Date	Naming of organization representatives	Bylaw Article III	\$0	June 1 <sup>st</sup>
Due Date	Organizational Questionnaire	Bylaw Article III	\$0	June 1 <sup>st</sup>
Due Date	Team declarations are final	Rule 8		June 1 <sup>st</sup>
Due Date	Publishing of League Board meeting dates	Bylaw Article IX	\$0	June
Due Date	Announcement of League Playoff Dates	Rule 88	\$0	June
Due Date	USA Hockey Approved Rosters from Probationary teams	Rule 12	\$0	July 15 <sup>th</sup>
Due Date	Annual payments due (See Fees above)	Bylaw Article III	See above	August 15 <sup>th</sup>
Due Date	16U/18U League Season Commences No Later Than	Rule 27	\$0	September 1 <sup>st</sup>
Due Date	Tier I player movement to Tier II deadline (U16/U18)	Rule 14	\$0	September 16 <sup>th</sup>
Due Date	Squirt Jamboree	Rule 27	\$0	September
Due Date	Playoff Eligibility Announcement	Rule 88	\$0	September
Due Date	12U/14U League Season Commences No Later Than	Rule 27	\$0	October 1 <sup>st</sup>
Due Date	10U League Season Commences No Later Than	Rule 27	\$0	October 15 <sup>th</sup>



Due Date	Tier I player movement to Tier II deadline (10U, 12U, 14U)	Rule 14	\$0	October 16 <sup>th</sup>
Due Date	16U/18U AA League Season Ends No Later Than	Rule 27	\$0	November 1 <sup>st</sup>
Due Date	16U/18U A League Season Ends No Later Than	Rule 27	\$0	November 15 <sup>th</sup>
Due Date	All team rosters are frozen	Rule 12 Rule 23	\$0	December 31 <sup>st</sup>
Due Date	All Coaching CEP requirements completed	Rule 81	\$0	December 31 <sup>st</sup>

### FINES, FORFEITS AND SUSPENSIONS

Type	Description	Rule Reference	Amount	Due Date
Fine	Absence from Board (Delegates) meeting – first offense	Bylaw Article IX	\$50	
Fine	Absence from Board (Delegates) meeting – second offense	Bylaw Article IX	\$100	
Fine	Absence from Board (Delegates) meeting – third offense	Bylaw Article IX	\$250 and probation	
Fine	Absence from Board (Delegates) meeting – fourth offense and higher	Bylaw Article IX	\$250 each	
Fine	Absence from Annual Meeting	Bylaw Article IX	\$200	
Fine	Absence from Annual Presidents' meeting	Bylaw Article IX	\$200	
Fine	Withdrawn team after final declarations	Rule 8	\$1,000 per team	
Fine	Missing player or coach credential	Rule 11	Discretionary	
Fine and forfeit	Rosters not submitted to NJYHL Registrar before games are played	Rule 12	\$1,000/game and forfeit	
Forfeit	Using "A" goalie in "B" game and winning game	Rule 17	1-0 forfeit assessed	



Fine	Roster moves not performed in online system prior to game time	Rule 19	\$50/per occurrence	
Fine and forfeit	Using a non-rostered player in a game – first offense	Rule 24	\$1,000 and forfeit	
Fine/forfeit and suspension	Using a non-rostered player in a game –second offense	Rule 24	Suspension for season – all remaining games are forfeits/ \$1,000 fine per game forfeited	
Fine	Game schedules not entered into online system by deadline	Rule 28	\$200	
Fine	Online game schedules changed after September 15 <sup>th</sup> (except for extraordinary circumstances)	Rule 28	\$100 to initiating team	
Fine and Forfeit	Change of League game with less than seven days notice	Rule 30	\$1,000 to home team and game forfeit	
Fine and Suspension	Failure to complete League schedule	Rule 31	\$1,000/game and possible suspension	
Fine and Forfeit	Failure for team to appear to play (including insufficient number of players)	Rule 33	\$1,000 to offending team and forfeit	
Forfeit	Intentional game suspension before end of 2 <sup>nd</sup> period	Rule 38	Forfeit (per Commissioner)	
Fine	Abuse of official (match penalty)	Rule 54	\$100	
Fine	Failure to notify the Commissioner about match penalty or fighting major	Rule 55	\$500	
Fine and Forfeit	Playing an ineligible player	Rule 55	\$1,000/game and forfeit	
Fine	Late upload of game score sheet into the electronic scorekeeping system	Rule 61	\$100	





Fine	Error or omission to game statistics on score sheet	Rule 64	\$25 per omission	
Fine	Missing game identification on paper score sheet (game number/level, etc.)	Rule 65	\$25	
Fine and Forfeit of Fee	Official accepting game where related to team management	Rule 66	Forfeit of game fee plus equal amount in fine	
Fine	Spectator ejection	Rule 75	\$100 to offending team	
Fine	Failure to attend Hockey Director/Coaching and/or Team Manager annual meeting	Rule 79	\$100/team	
Fine and Forfeit	Use of ineligible player in playoff game	Rule 90	\$1,000 fine/forfeit	
Fine and Disciplinary Hearing	Failure to participate in a NJYHL playoff or District games	Rule 95	\$5,000 fine and disciplinary hearing	
Fine	Forfeit of a playoff game	Rule 96	\$2,500	
Fine	All forfeits	Rule 102	\$1,000	
Fine	Commissioner fine assessment	Rule 103	\$1,000 maximum	

<b>Officiating Fees</b>	
<b>Effective through the 2019-2020 season</b>	
8U (Mite)	\$25 per official
10U (Squirt)	\$40 per official
12U (Pee Wee)	\$50 per official
14U (Bantam)	\$65 per official
16U and 18U (Midget)	\$80 per official
If only one official appears, pay 1.5 times usual rate for 8U/10U, 2 times usual rate for 12U, 14U, 16U, 18U	



## Constitution and Bylaws

### Article I: Name

The name of the corporation (hereinafter called the “Corporation” or the “League”) is New Jersey Youth Hockey League (NJYHL), a New Jersey nonprofit corporation.

### Article II: Purpose

The purpose of the Corporation is:

To be organized and to operate in accordance with Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (“Code”); to operate an amateur ice hockey organization exclusively for the purpose of supporting and developing amateur ice hockey athletes by

- A. Developing and encouraging sportsmanship between all players for the betterment of their physical and social well-being.
- B. Encouraging and improving the standard of amateur ice hockey.
- C. Conducting ice hockey competition in an organized setting to provide an avenue for member teams to advance to USA Hockey District and National Championships.
- D. Associating with other ice hockey associations.
- E. Any and all acts in furtherance of the foregoing purposes.
- F. To foster the support and development of ice hockey athletes for national and international competition.

Said Corporation is organized exclusively for charitable, religious, educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under Section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any federal future tax code.

### Article III: Membership

Any Organization registered with USA Hockey shall be entitled to membership upon meeting the requirements as set forth in these Bylaws.



Membership shall entitle an Organization to one voting delegate on the Board of Directors (hereinafter, the “Board”). One alternate delegate may be designated and attend meetings, but may vote only in the absence of the delegate. The delegates and alternate delegates are directly responsible for all League activities for their respective organizations and are liaisons for keeping their clubs informed of all League procedures, rules and regulations, and other pertinent matters. Delegates and alternates must be designated by June 1<sup>st</sup>:

All member Organizations shall be assessed appropriate fees necessary to operate the League. Each member Organization shall maintain an escrow balance of \$1,000. Membership shall be automatically renewed each year. Any Organization wishing to leave the League shall notify the League in writing. Upon receipt of the request, all remaining escrow funds will be refunded to the Organization.

The following schedule of payments covers all fees due the League for the upcoming season (season is defined herein). Additional charges might be incurred for optional purchases of materials or fines/penalties incurred during the season. No additional fees will be assessed for playoffs or districts.

**Payments due August 15<sup>th</sup>:**

- Annual League Membership Fee – all organizations - \$650
- Team fees – for all teams 10U and higher - \$375 per team
- Squirt Jamboree fee - \$275 per team participating in the jamboree

Each member will submit a current “Organizational Questionnaire” by June 1<sup>st</sup> of each year, and will update it annually with any necessary changes.

Any Organization having an outstanding balance (team fees, fines, etc.) for thirty (30) days or more following publication of the Treasurer’s report or who fails to have a representative at fifty percent (50% ) or more of the League’s Board (otherwise known as Delegates) meetings will be considered on probation for the remainder of the current season. An Organization placed on probation will result in the loss of eligibility for District Championships, USA Hockey Nationals and League playoffs for that year and is ineligible to vote at any Board meeting. This may be appealed to the Executive Board (defined herein) in accordance with USA Hockey rules governing Appeals.

A member Organization may not change its name, logo, home rink and/or team colors unless it is approved by a simple majority vote of the Board at the March Meeting. Notice to make a change should be sent to the Executive Vice President in writing by February 1<sup>st</sup>.

There can be only one NJYHL member Organization per home rink facility. Home rink facility is defined as the rink where a current NJYHL member Organization plays a majority of its games.



The only exception to this rule will be with the express written consent of the current NJYHL member Organization playing at the facility in question agreeing to share the home rink facility with another NJYHL member Organization. If a current NJYHL member is displaced by an applicant to the NJYHL, that applicant must wait three years from the date of displacement before applying for membership to the NJYHL. If one NJYHL member is displaced by another NJYHL member requesting to change its home rink affiliation, the NJYHL member displacing the other NJYHL member shall be suspended from the NJYHL for a period of no less than three years from the date of the displacement.

At the start of each playing season, the League shall publish the Constitution and Bylaws and the Rules and Regulations of the League (otherwise known as the NJYHL Guidebook).

Each member Organization must submit a USA Hockey roster for each of its teams in accordance with the Rules and Regulations. All teams within an Organization must be USA Hockey registered, both league and non-league teams. The Executive Board will have the right to request evidence that any Organization fielding a team(s) outside of the USA Hockey umbrella is in compliance with the requirements set forth in the USA Hockey Annual Guide.

Any existing member Organization may, with prior Board approval, withdraw from active League play for one season. The Board may impose any qualifying conditions it deems appropriate.

Any member Organization shall be subject to forfeiture of its membership for, but not limited to, the following:

- A. Failure to comply with the Constitution and Bylaws and the Rules and Regulations of the League, USA Hockey or the USA Hockey affiliate having jurisdiction over the member Organization.
- B. Failure to meet its League obligations.
- C. Actions deemed detrimental to hockey and/or the League.

Any officer or member Organization may petition the Board to expel an alleged offending member Organization at the Annual Meeting or at any regular meeting after the Annual Meeting, but prior to the commencement of the playing season. However, before the Board may take action on such petition, the alleged offending member shall be given written notification via email at least fifteen (15) days prior to the meeting at which the petition shall be acted upon. The alleged offending member Organization shall have the right to be heard at such meeting and to present any evidence or information it deems pertinent. A two-thirds majority vote of the Board present at the Board meeting shall be required for the expulsion of a member Organization under this provision.



At the start of each season, all member Organizations and their coaches, managers, governing bodies, etc. must be in compliance with all USA Hockey requirements including background screening, Safe Sport certification, etc.

## Article IV: New Membership

Any new Organization that wishes to apply for membership must apply in writing to the President and copy the Executive Vice President no later than January 1st and must supply the following information:

- A. Number of teams currently fielded
- B. Number of players in current organization
- C. Age of Organization
- D. Origin of new players to organization (i.e. in house, clinics, etc.)
- E. Completed Organizational questionnaire

This information will be sent to existing member Organizations by February 1st. March meeting. At the March Board meeting, the previously submitted written application for membership is considered final and must be accompanied by an oral presentation to the Board petitioning for membership to the NJYHL.

The following are conditions for membership consideration:

- A. The Organization must be registered with USA Hockey.
- B. The Organization must enter the NJYHL with two or more teams.
- C. Acceptance of a new member into probationary status shall occur by affirmative vote of a majority of the existing members present that are eligible to vote at the March Board meeting. Membership in the NJYHL shall commence on the date of acceptance by the Board and upon receipt of the escrow account contribution and the capital contribution.

### **Payments due from new members to the NJYHL at March meeting.**

Escrow account contribution - \$1,000

Capital contribution - \$550

D. Once accepted as a member, the organization will continue as a probationary member until the following March Board meeting at which time a vote shall be taken to:

- (a) Accept the organization as a permanent member
- (b) continue the probationary status for another year
- (c) terminate the membership.



E. A probationary member's association with the League may be terminated for cause by due process during the season. Termination requires a majority vote of the organizations present at a regularly scheduled Board meeting.

F. While a probationary member, the club will have full voting rights, except on votes concerning membership status, and be subject to the same rules and regulations as regular members.

G. A probationary member may roster no more than two (2) players per team who were rostered with other NJYHL teams the previous season and have a release if necessary. Failure to comply with the rostering and player movement rules as stated in the Constitution and Bylaws and the Rules and Regulations may result in loss of eligibility for membership in the League.

H. A probationary member will not be permitted to field National bound (14U, 16U 18U) AA teams while on probation. These levels are approved by the AAHA and new members are not included in the review for the upcoming season.

I. All probationary members cannot also retain independent Tier II status in the AAHA. By accepting membership in the NJYHL, the organization must withdraw its independent Tier II status in the AAHA.

## Article V: Officers

The officers of this organization shall be the Commissioner, President, Executive Vice President, Administrative Vice President, Secretary, Treasurer and the Registrar. The officers shall comprise the Executive Board and shall be responsible to conduct the day-to-day operation of the League. They shall be elected to office by the member Organizations by a simple majority vote. The election shall take place at the annual meeting. Nominations from the floor are to be submitted no later than March 25<sup>th</sup> to the Nominating Committee Chairperson.

The positions of Commissioner, Vice-President(s) and Treasurer shall be elected in even-numbered years. The positions of President, Secretary and Registrar shall be elected in odd-numbered years. The term of office shall be for two years. All officers may serve successive terms, if elected by the majority of the members who are eligible to vote. In the event an officer is unable to complete a full two year term, a replacement will be appointed by the President with the majority approval of the Executive Board.

In the event that the President is unable to complete a full two year term, a replacement will be appointed with a simple majority approval of the Executive Board.

Any officer may be removed at any time by an affirmative vote of a three-quarters majority of the member organizations present at a regular Board meeting wherein notice of such is placed on the agenda three weeks in advance.



A. Commissioner: The Commissioner shall have the full authority to conduct the on-ice activities of the League. The Commissioner shall have the power to suspend any member Organization, team, player or team official for conduct detrimental to hockey, either on or off the ice. The Commissioner shall have the full authority to assign penalties/sanctions in accordance with violations of the Constitution and Bylaws or the Rules and Regulations of the League. The Commissioner shall rule on any unresolved conflicts, which prevent the completion of the League schedule.

B. President: The President shall preside at all the meetings of the League. The President shall be the chief executive officer of the organization and shall be an ex-officio member of all committees of the organization. The President may vote on any matter in order to determine the outcome of any motion.

C. Vice-Presidents:

(a) Executive Vice-President: The Executive Vice-President shall act as an assistant to the President. The Executive Vice-President shall be responsible for the interpretation of the League Constitution and Bylaws and the Rules and Regulations, recommending any changes, additions and/or deletions as needed. The Executive Vice-President shall be responsible for publishing annual the Constitution and Bylaws, Rules and Regulations and other pertinent League information. The Executive Vice President is responsible for the planning and conducting of an annual informational meeting of all League team representatives.

(b) Administrative Vice-President: The Administrative Vice-President, as the master scheduler for the League, shall be responsible for all activities related to the scheduling of League games. The Administrative Vice President shall supervise changes to the league schedule, and shall publish/distribute the master schedule and all changes to that schedule. The Administrative Vice President shall also act as the chairperson for the League Playoffs.

D. Secretary: The Secretary shall give or cause notice to be given of all meetings. The Secretary shall keep an accurate record of all proceedings of the meetings of this organization, maintain an attendance record for each meeting, distribute minutes of the meetings to the membership, and maintain an up-to-date directory of all members. The Secretary shall maintain a permanent file of the organization's correspondence and shall prepare outgoing correspondence as requested. The Secretary shall perform other duties as may be designated by the President.

E. Treasurer: The Treasurer shall have custody of the funds and securities of the organization and shall keep full and accurate accounts or receipts and disbursements in books belonging to the League. The Treasurer shall deposit all moneys and other valuables in the name and to the credit of the League in such depositories as may be designated by the Board. The Treasurer shall



disburse the funds of the organization as may be ordered by the Board or the President, taking proper vouchers for such disbursements. The Treasurer shall render a full accounting of the financial condition of the organization at all regular meetings or whenever requested to do so by the Board. At the Annual Meeting, the Treasurer shall present an Annual Report (income statement and balance sheet) of the financial condition of the League.

F. Registrar: The Registrar shall maintain the official rosters of the member teams as required by the League Constitution and Bylaws and the Rules and Regulations. The Registrar shall be responsible for year-end league trophies.

## **Article VI: Board**

The Board shall be comprised of the officers of the League and one voting delegate from each member organization. The officers of the League do not have voting rights with the exception of the President as stated under Article V-B.

The board shall be empowered to elect officers of the organization. The Board shall also be empowered to enact the Constitution and Bylaws and the Rules and Regulations necessary for the accomplishment of the purposes of the organization and to enable the officers to conduct the activities of the League.

## **Article VII: Appointed Positions**

The President and the Commissioner shall appoint the following non-voting positions with the concurrence of a majority of the Executive Board members for a term of one year which is renewable annually with a majority concurrence of the Executive Board:

A. Referee-in-Chief: The Director of Officials shall be directly responsible to the League Commissioner. The primary responsibilities of the Referee-in-Chief will be to supervise, assign and evaluate league officials. He may appoint assistants to aid him in carrying out his duties. These assistants will be directly responsible to the Referee-in-Chief. Prior to the start of the League season, the Referee-in-Chief shall participate in a meeting for team coaches for the purpose of reviewing League Rules and Regulations.

B: League Statistician: The League Statistician shall receive the original copy of each game score sheet for the purpose of:

(a) Accumulating accurate and original copies of games sheets.

(b) Monitoring penalties which result in the suspension of players and/or coaches.

C. Master Scheduler: Shall assist the Administrative vice president in creating the league schedule and running the playoffs. This position can be filled by the Administrative Vice President.





D. Accident Report Liaison: Provide excess insurance information to the membership, communicate regularly with and acts as a liaison to the Atlantic District Risk Manager and passes on necessary information to the membership. The Accident Report Liaison will arrange for the Atlantic District Risk Manager to attend at least one league meeting (with the President's approval). This position can be filled by the Registrar.

E. Coach-In-Chief: Handles all coaching/evaluating programs and is liaison to player development and to USA Hockey programs. The Coach in Chief handles all tasks relating to coaching as designated by the President and Commissioner.

F. Professional Organizations Liaison: The Professional Organizations Liaison will interact with NHL and other professional teams in our area. They will improve relations with the teams and administer any outreach activities offered by the professional teams. They shall arrange and conduct programs to keep up contact between organization representatives and the media and community.

G. Appointee-at-Large: The Appointee-at-Large shall assist the Executive Board with any special projects and assigned tournaments.

## **Article VIII: Committees**

The President, with the advice of the Executive Board, shall appoint the following committees:

- A. Nominating
- B. Rules and Regulations
- C. and any other additional standing committees as are necessary for the purpose and programs of the organization.

The duties of such committees shall be set forth by the President.

Each standing committee shall submit a report at the Annual Meeting and may submit a report at a regular meeting to keep the Board informed of the activities related to the organization. The Secretary shall publish a membership list for each committee.

The Rules and Regulations Committee will do an annual review of the League Constitution and Bylaws and Rules and Regulations to determine if changes are needed. The committee will be headed by the Executive Vice President. The Executive Vice President will present all rule proposals to the Board at the scheduled league meeting in March. Rule changes will be voted on at the Annual Meeting.

## **Article IX: Meetings**



The Secretary shall notify the membership in advance of all meetings. A quorum of a majority of the members must be present in order to conduct a meeting.

All voting at meetings must be done in person. Only the delegate may do voting (or in the delegate's absence, the alternate delegate). Only members in good standing shall be entitled to vote. To be in good standing, a member organization shall not be indebted to the League, on Probation (other than new probationary members) or be under suspension by the League at the time of the meeting. The Secretary shall maintain a list of those eligible to vote at each meeting.

A. Board Meeting: Regularly scheduled meetings of the League shall be held at a time and place designated by the Executive Board. A calendar of dates of meetings for the year shall be published in June prior to each playing season.

Failure to have a delegate or alternate at a regularly scheduled meeting will result in the following penalties:

First Offense	\$ 50.00 fine
Second Offense	\$100.00 fine
Third Offense	\$250.00 fine and the offending organization is be ineligible to vote for the remainder of the season
Fourth Offense and higher	\$250 fine for each additional offense

With the approval of the Executive Board, under extreme circumstances, an Organization may have someone other than a delegate or alternate represent that club at a regular Board meeting.

B. Annual Meeting: The annual meeting of the League shall be held after the end of the playing season at a time and place designated by the President and/or Secretary and approved by the Executive Board.

Each Organization's president must submit their designated voting representative to the Secretary seven days prior to the annual meeting unless that voting representative is their delegate or alternate delegate due to the impact rule changes may have on an organization. It is strongly recommended that an Organization's voting representative be the president or a sitting board member who is empowered to make financial decisions on behalf of the organization.

There will be a fine of \$200 assessed against any member Organization failing to have a voting representative in attendance at the Annual Meeting.

The purpose of the Annual Meeting is to:

- A. Vote on any proposed amendments, additions and/or deletions to the Constitution and Bylaws and/or Rules and Regulations.



- B. Conduct the election of the officers of the NJYHL and Zone Directors for the AAHA Board of Directors
- C. Receive and review the annual reports of the Treasurer and the standing committees.
- D. Conduct any other business of the organization as needed.

C. Special Meetings/Seminars: The President and/or Secretary may call special meetings as deemed necessary. Notice as to the purpose of the meeting shall be given to the membership in advance.

There will be a fine, to be announced in advance, assessed against any member organization failing to have a delegate or alternate in attendance at a special meeting.

D. Presidents Meeting: An annual Presidents' meeting only meeting will be held on a Saturday in January each season. The date, time, and venue will be published at the beginning of the playing season. Failure to have an Organization president or board member attend this meeting will result in a \$200 fine to the offending Organization.

## **Article X: Rules and Regulations**

The rules and regulations of USA Hockey and the USA Hockey affiliate having jurisdiction over a member Organization shall apply to the League except as specifically amended by the League.

The Rules and Regulations governing the on-ice and off-ice activities of its members are published in an attachment to the Constitution and Bylaws.

All rules and regulations adopted by the League shall have the same force and effect as the Constitution and Bylaws of the League and shall be enforced by League and game officials where applicable.

Additions, deletions or amendments to the Rules and Regulations must be made at the Annual Board meeting. A simple majority vote of the eligible member organizations in attendance is required to effect changes in the Rules and Regulations. For a rule to be considered at the Annual Board meeting, it shall be proposed to the Executive board (to the attention of the Executive Vice President) in writing by February 15th. Under special circumstances, an addition, deletion or amendment to the Rules and Regulations may be proposed at any other meeting. The Executive Board has final say if the special circumstances warrant a vote by the Board on the proposed special circumstance. If it does, a two-thirds majority vote of the eligible member Organizations in attendance is required to effect the change.

## **Article XI: Tampering and Player Movement Between Member Organizations**



The League, as a matter of policy, frowns upon the direct solicitation and/or contact of players, especially those solicitations carrying tangible and intangible inducements to change organizations. All officers and individuals associated with the League or one of its member Organizations shall respect the integrity and role of each other member Organization and shall not perform any activity that would demean and be injurious to another member Organization, thereby weakening the entire League. The League will follow the Tampering Rules set forth by the Atlantic Amateur Hockey Association and USA Hockey and notwithstanding the foregoing no player may change organizations after being added to the Approved USA Hockey roster and playing one League game without the mutual consent of both Organizations involved.

### **Article XII: Parliamentary Authority**

The rules as contained in “Robert’s Rules of Order -- Revised” shall govern the League and the Board in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

### **Article XIII: Dissolution of the League**

The method of distribution of assets upon dissolution will be set forth in the by-laws of the Corporation. On dissolution, after payments of all debts, no part of the remaining assets may be distributed to any trustee, member or officer of the Corporation. Upon the dissolution, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future tax code, or shall be distributed to the federal government, or top state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal officer of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.



## Rules and Regulations

### Team Classification

1. Classification is determined by the birth year of the player in which the team is registered. Age classifications for each division are as follows:

8U	2009 & younger
10U	2007 & 2008
12U	2005 & 2006
14U	2003 & 2004
16U	2001 & 2002
18U	1999 & 2000

2. A player is permitted to play 'up' in the next age division if he/she starts the season there in accordance with AAHA rules. However, once he plays more than three (3) League games in that classification, he cannot be moved down to his correct age classification. If a player is playing in the correct age classification, he/she can be moved 'up' to the next age classification only after being evaluated by the Organization's Hockey/Coaching Director and obtaining subsequent approval from the NJYHL Coach-in Chief. Additional information regarding player movement is listed herein under Team Registration and Rostering.
3. The League will operate Tier II playing divisions at the 12U, 14U, 16U and 18U levels. The "AA", "A" and "B" divisions will be competitive with teams able to qualify for League Playoff, District Playoffs, and National Championships. At the 10U level the League will conduct a jamboree and place teams in appropriate divisions based on skill and geography and will compete in a League Playoff.
4. There must be a minimum of four teams in a division for league competition.
5. Any organization may field teams in the "AA", "A" or "B" divisions of an age classification. Any organization that declares three (3) or more teams in the NJYHL at any one (1) age classification level must declare one of those teams at the "AA" or "A" level and the remaining teams should be placed at their level of competitiveness - either "AA", "A" or "B".



6. Upon request, an Organization shall provide team rosters and a detailed explanation for their team(s) declaration based on the program's history and the success or lack of success in NJYHL League competition. Upon review of the given information, the Executive Board will strongly recommend the given team play at the suggested level based on the Board's findings.
7. Each coach and Organization is responsible to check the age of each player on his team to confirm they are not over-aged.

### **Team Registration and Rostering**

8. Member organizations must make team commitments electronically in May. Declarations will be considered final on June 1st. Any team withdrawing after that time will be subject to a fine of \$1,000.
  - A. The Executive Board reserves the right to question the viability of any team once the final declarations have been made. Upon request, organizations may need to submit one or more of the following: rosters, signed player contracts, executed ice contracts, or any other documentation which provides proof of viability/sustainability. Should the documentation fail to provide sufficient evidence of viability, the Executive Board has the right to deny the declaration.
9. All teams must submit a USA Hockey Team roster to the Affiliate Registrar for approval before playing any games. All teams, league or non-league, within any organization must be registered with USA Hockey.
10. All players and coaches must be properly registered with USA Hockey for the current season. All coaches must have valid a Safe Sport certification, background screening and current CEP level.
11. All player, coach and team official registration requirements must be completed and submitted to USA Hockey, AAHA and the NJYHL as appropriate for the team to be able to compete in the League. Appropriate fines shall be assessed at the discretion of the NJYHL Commissioner for any missing or incomplete documentation.



12. Each Organization must submit to the League Registrar a copy of each team's approved USA Hockey roster before each team's first League game. If the Organization fails to submit a copy of the team's approved USA Hockey roster to the League Registrar, each game played by that team will be declared a forfeit until such roster is received by the League Registrar. In addition, there shall be a fine of \$1,000 assessed for each game forfeited. Any changes to the approved USA Hockey roster must also be submitted to the League Registrar which includes any roster moves/adds/drops. No changes to the approved USA Hockey roster can be made after December 31.
  - A. A maximum of twenty (20) players are permitted on each team roster.
  - B. USA Hockey Roster for all teams must show a minimum of ten (10) players per team. This may be waived by written appeal to the Commissioner.
  - C. Rosters for teams of probationary organizations must be received by the Registrar by July 15 of the current playing season. Rosters must comply with the guidelines under By-Law IV, Section G.
13. The NJYHL recommends that all member Organizations have each player and his/her parent or guardian sign an agreement when a player contract is signed which clearly states that the parent or guardian is aware of and understands the specific obligation of that player to the Organization.
14. A player cannot compete in the league if he is also rostered on a Tier I youth team
  - A. Special circumstances will be dealt with on an individual basis by the Commissioner.
  - B. An organization may move one player per age level who is rostered on a Tier I youth team prior to October 16th (10U, 12U, 14U) or September 16th (16U, 18U) to a Tier II youth team. If an organization wishes to move more than one player per level or a player at any level after the above dates requires approval of the Commissioner before the player can be moved. At no point can a player be rostered on a Tier I roster and an NJYHL roster at the same time.
15. C. A 16U or 18U player may be rostered on a Tier I or Junior team at the conclusion of their NJYHL team's season and will be ineligible for post-season participation with their NJYHL team once released and rostered with a Tier I or Junior team. A player may not be rostered on more than one team in the NJYHL.
16. A player may not skate on more than one level (AA, A, B) within his rostered organization except for goaltenders as covered herein.



17. If an organization fields an “AA”, “A” and “B” team in a division (i.e. 10U, 12U, etc.) the following rules shall apply to goaltenders:
  - A. If there are four goaltenders, two per team, they may play only for the team on which they are rostered and their movement is governed by the player movement rule herein.
  - B. If there are three goaltenders, one must be designated as the “A” goaltender and play the bulk of the “A” games. This goalie is to be designated on the team’s NJYHL roster. The other goalie on the “A” roster is eligible to play on the “B” team if needed. The designated “A” goalie, however, may not play in any “B” game or be dropped to the “B” level without the express consent of the Commissioner. It is the team’s responsibility to ensure that each goaltender plays in sufficient games at his/her rostered level to qualify for District tournament participation.
  - C. If there are only two goaltenders, one “A” and one “B”, each goalie may play for both teams in the same division of a member Organization but if the game is won when the “A” goalie plays, it is considered a 1-0 forfeit with no fine. If the game is a loss when the “A” goalie plays, the game is scored as played.
  - D. “AA” goaltender shall not be able to play at “A” and “B” level.
18. If an organization fields only one team in a division and there is only one goaltender, if that goaltender is unable to play due to sickness, a substitute goaltender may be used as follows:
  - A. A goaltender may be used from the age division immediately below in the same organization.
  - B. A goaltender may be used from any other NJYHL team, including the opposing team, at the same level or the age group immediately below. However, an “A” goaltender may not be used for a “B” team on the same level. In same respect, “AA” goaltender may not be used for “A” team or “B” team on the same level.
  - C. In both cases, that goaltender must be a rostered NJYHL player. The Commissioner must be informed of this condition in advance.
19. Each organization is permitted a total of eight (8) moves between its “AA”, “A” and “B” teams in each division. For example, if a player is moved from the “B” team to the “A” team, that is one move. If he is later moved back to the “B” team, that is a second move. In no case are any moves permitted after December 31 of the playing season. Goaltenders are exempt from this rule.





- A. All player roster moves must be made in the electronic scoring system PRIOR to the game being played. An email must also be sent to the NJYHL Registrar and the Commissioner. Failure to do so will result in a fine of \$50 to the offending team for each offense.
20. Any changes made in the USA Hockey roster before the December 31 cut-off date must be sent to the Affiliate Registrar as a supplemental roster. That supplemental roster must also be sent to the League Registrar. That includes additions, deletions, and moves within the organization.
  21. All players are free to try out for any team or organization 48 hours after either the AAHA District Tournament (for players at the 8U, 10U and 12U levels) or USA Hockey's National Youth Tournament (for players at the 14U, 16U and 18U levels). After a player commitment contract is signed, there will be no player movement without a written release from that organization. Any player who signs an organization registration form and/or makes a financial commitment to an organization will remain the property of that organization for the balance of the season, unless released by that organization in writing. The League Registrar must verify the release. No release will be considered granted until after the League Registrar verifies it.
  22. If after playing one League game and obtaining a release from the originally contracted organization, a player may participate in League games thereafter. Should a player not be able to obtain a release, he shall have the right to appeal to the Executive Board, whose decision shall be binding. The NJYHL cannot alter the financial obligations stated in a player contract.
  23. The USA Hockey roster plus all changes made will be considered the final roster as of December 31. No player changes may be made to the rosters after December 31 of the current playing season for any reason whatsoever.
  24. Only players whose names appear on a USA Hockey Approved roster that has been provided to the League Registrar, including any official roster changes, may participate in League games. The first offense of this rule shall result in the game being forfeited and a fine of \$1,000 being assessed the offending team. A second offense of this rule shall result in the immediate suspension of that team from league play for the remainder of the season. All games scheduled with that team, played or unplayed, shall be declared forfeits. Other teams



in the division will have the option of whether or not to honor any remaining scheduled games with the offending team. Each forfeit carries a fine of \$1,000.

25. There shall be no appeal of forfeitures, which are awarded as a result of registration and/or rostering violations.
26. Any player who is rostered on a Junior team in the current season cannot be moved to an NJYHL roster without written permission from the Commissioner. The Organization must submit in writing to the Commissioner explaining the reason for the move prior to permission being granted. At no point can a player be on a Junior roster and an NJYHL roster at the same time.

### **League Schedule**

27. The regular season will begin at the discretion of the Administrative Vice President with the approval of the Executive Board. The League schedule for 16U and 18U will start no later than September 1<sup>st</sup>. The League schedule for, 12U, and 14U will start no later than October 1<sup>st</sup>. The League schedule for 10U will start no later than October 15<sup>th</sup>. Official League games may be played earlier than the official start of the League season between mutually consenting teams, provided that these teams have been properly registered and rostered according to League rules.
  - A. The completion date for the regular League season will be determined by the Administrative Vice President and will comply with District tournament constraints.
  - B. It will be mandatory for all 16U and 18U USA Hockey National bound (AA) teams to complete their League games prior to November 1. All 16U and 18U AA teams will be required to participate in any festival (if necessary) where all games completed will count toward league standings; play downs (if necessary) and playoffs. 16UAA and 18UAA playoffs will be held before the start of the New Jersey High School season where the USA Hockey National Championship representatives will be chosen. It is the League's strong recommendation that 16UA and 18UA League games be completed by December 1. If there is any division at the 16UA or 18UA level that had crossovers where northern teams play southern teams, these games must be played by November 15th.



- C. The League will host a jamboree in September for the placement of 10U teams. Every organization must send a qualified coach or coaching director to assist in the evaluating process. The League Coach in Chief along with the designated Organization representative will evaluate each team to determine placement. The League will place teams deemed to be competitive with each other in divisions.
28. Scheduling of League games shall be done under the supervision of the Administrative Vice President. The method of scheduling and the number of League games to be played in each division will be determined by the Executive Board.
- A. The setting up of divisions is at the discretion of the Administrative Vice President.
  - B. All League games must be scheduled (and/or subsequently rescheduled) by the Organization's designated master scheduler.
  - C. Once games are scheduled, organizations are responsible for entering their home games and rosters into the online database. The Administrative Vice President will provide appropriate usernames and passwords. Schedules and rosters not input into the system prior to the established deadlines will be subject to a \$200 fine. As a matter of policy, once the schedules are uploaded, League games should be honored as scheduled and changes limited to unusual or extraordinary circumstances. Any changes after September 15th will result in a \$100 administrative fine to the initiating team.
29. Organizations must be prepared with adequate ice times to accommodate the League scheduling. Games must be played at reasonable hours of the day and are subject to the approval of the Commissioner. Games shall not start prior to 7:00 a.m. with the following exception: each team is permitted to schedule up to two (2) games earlier than 7:00 a.m., but no earlier than 6:30 a.m. This may be waived if both teams mutually consent.
30. Any team wishing to change a scheduled game may do so only with the consent of the scheduled opponent and Administrative Vice President.



A. All changes must be made at least seven (7) days prior to the scheduled game except in the event of extraordinary circumstances. Any game being changed must be rescheduled at the time of the change. The home team shall notify the Administrative Vice President of this change, allowing sufficient time for the rescheduling of officials and to avoid undue financial losses or unnecessary travel on the part of the other team.

1. If the home team fails to properly notify the Administrative Vice President prior to the date the game was originally scheduled, the game shall be considered a forfeit for the home team.

2. In addition, a fine of \$1,000 will be assessed to the home team.

B. Extraordinary circumstances are considered automobile accidents, hazardous road conditions, loss of ice due to equipment failure at the rink, etc. In this case, the game may be postponed at any time up to game time. (Failure to appear at the appropriate time as shown on the League Master Schedule is not an extraordinary circumstance.) Any arbitration in last minute cancellations will be done by the Commissioner. Games canceled due to extraordinary circumstances must be rescheduled within one week. All rescheduled games due to extraordinary circumstances need to be rescheduled by the respective Organization's master scheduler.

31. It is the policy of the League that the entire schedule be played.

A. If in the opinion of the Commissioner, final League standings may be severely affected by unplayed games, he may decide what additional course of action will be taken to allow for an equitable determination of League winners or playoff contenders.

B. Any team refusing to complete the official League schedule as maintained by the Administrative Vice President will forfeit its right to represent the NJYHL in District Tournament play.



1. The team will be fined \$1,000 for each game involved, in addition to any other fines which may be imposed. There shall be no appeal of this rule.
  2. The team and the member Organization it represents will be suspended from League play for one year. This suspension may be appealed to the Board for review.
32. Any team acting as a NJYHL representative to District and/or USA Hockey tournaments must have completed its full schedule of League games. The Commissioner, under extenuating circumstances may waive this rule. If a District bound team is involved in a forfeit and is not the offending team, the forfeit stands.
33. When any team, home or away, fails to appear for a scheduled League game (or appears with fewer than the minimum number of players as set forth herein) and where there are no extraordinary circumstances (defined herein), a forfeit win shall be awarded the non-offending team and the offending team shall be subject to a fine of \$1,000. Money from this fine may be used to cover expenses incurred by the non-offending team at the discretion of the Commissioner.
- A. If the non-offending team prefers to play the game, it may be rescheduled at the convenience of the non-offending team and at the expense (ice time and officials) of the offending team. This amount must be received by the non-offending team prior to the start of the game. If it is not, the game will remain a forfeit and the non-offending team shall no longer be responsible to play the game.
  - B. Games awarded to a team by forfeit may be appealed by the penalized team to the Executive Board. The Executive Board will adjudge the matter within seven (7) days and its decision shall be final. There is no fee for this appeal.
34. The team in first place in each division at the end of the regular League season shall receive a team trophy at all levels as well as individual awards for each rostered player at 10U and 12U levels.



35. For league scheduling purposes: All 16U and 18U short season teams shall not be permitted to black out any weekends between September 1 and October 21 in an effort to facilitate scheduling of League games.

### **Regular League Games**

36. The home team is responsible for providing sufficient ice time and the necessary facilities for playing the game.

Ice time shall be assigned as follows per division:

8U – Refer to annual AAHA Guidelines

10U – 15 minute periods – stop time – ice slot – 1 hour 15 minutes

12U – 15 minute periods – stop time – ice slot – 1 hour 30 minutes

14U – 16 minute periods – stop time – ice slot – 1 hour 30 minutes

16U – 16 minute periods – stop time – ice slot – 1 hour 30 minutes

18U – 16 minute periods – stop time – ice slot – 1 hour 30 minutes

37. No League game may be played on an undersized rink.

38. To be an official League game, two full periods must be played. The third period may be shortened, if necessary; however, all time played must be stop time. Running time is not allowed under any circumstances. The reason for shortening the game must be beyond the control of the team involved.

A. The official shall determine the time of the shortened period. As a rule of thumb, the time in the period shall be one half the time remaining in the ice slot. Once the period has begun, the time cannot be changed.

B. If, in the opinion of the Commissioner, based on the official's report, a player, coach or other team official intentionally causes a game to be suspended prior to the completion of the second period, he may declare the game a forfeit to the opposing team. There is no fine involved.



- C. If, in the opinion of the Commissioner, based on the official's report, a player, coach or other team official intentionally causes a game not to be completed, he may declare the game a forfeit to the opposing team. There is no fine involved.
  - D. If at the end of the second period, or at any time in the third period, one team shall reach a ten (10) goal advantage in score, the game shall be considered ended.
39. To expedite the game, there must be a 5 minute warm-up period before the game and a one-minute rest between each period.
40. All players must wear matching uniforms properly numbered. It is the responsibility of the home team to avoid conflict in jersey color.
41. All players must wear all equipment as specified by USA Hockey.
- Note: Any player on the team bench or penalty box areas must wear a helmet at all times.
42. A team must have a minimum of seven (7) players (of which at least six (6) must be skaters) on its bench by ten (10) minutes after the scheduled game time or a forfeit shall be declared. The forfeit may be appealed to the Commissioner in the event of extraordinary circumstances (defined herein).
43. It is the responsibility of the home team to provide knowledgeable timekeepers and scorekeepers. The visiting team is entitled to have a representative at the scorer's table.
44. It is recommended that all non-league games played between NJYHL teams follow the same rules and regulations as agreed in League games.

## **Penalties**

45. The following are the penalty times in minutes for each type of infraction according to division:

**6U/8U** – please see the annual AAHA Guideline for details



**10U, 12U, 14U, 16U, 18U**

Minor penalty	2:00 minutes
Major penalty	5:00 minutes
Misconduct penalty	10:00 minutes

USA Hockey Progressive Penalty rule also applies as applicable

46. The penalties listed in the USA Hockey Rules shall apply except as specifically amended by the League in these rules.

47. Any player receiving a fighting penalty (automatic game misconduct) shall receive the following suspension:

**6U/8U:**

To be reviewed and ruled upon by Commissioner

**10U, 12U:**

First Infraction	1 game suspension
Second Infraction	3 game suspension and automatic review by Commissioner
Third Infraction	Suspension for the balance of the season

**14U, 16U, 18U:**

First Infraction	2 game suspension
Second Infraction	5 game suspension and automatic review by Commissioner
Third Infraction	Suspension for the balance of the season

USA Hockey Progressive penalty rule also applies as applicable

48. The Head coach of a team receiving 15 or more penalties in a single game during the season:

First and Second Infraction	1 game suspension
Third infraction	Additional 3 game suspension





After the third infraction, if the team receives 15 penalties in a game the Commissioner will review for further disciplinary action.

49. Any player, coach or other team official who uses racial, ethnic or gender related slurs on the ice or anywhere in the rink before, during or after the game shall receive a minimum automatic three (3) game suspension. The penalty will be reviewed by the Commissioner for any further action.
50. Any player, coach or other team official receiving a match penalty shall receive a minimum automatic three (3) game suspension.
51. During a game, any coach or other team official who leaves the bench and goes on the ice for any reason, except in the case of an injured player, shall be ejected from the game and shall receive a three (3) game suspension.
52. Any coach or other team official who, in the opinion of the official, is detected encouraging his players to violent action or condoning such actions shall be ejected from the game and shall be suspended for a minimum of five (5) games.
53. Any coach, player or other team official placing his hands on or otherwise touching an official shall receive a minimum of five (5) game suspension for the first infraction and expulsion from the League for the period of one calendar year commencing with the date of the incident for a second infraction.
54. Any team official receiving a match penalty under USA Hockey Rule 601 (Abuse of the Official) shall be assessed a fine of \$100 in addition to the suspension requisite with the penalty.
55. When a player, coach or other team official receives a game misconduct, or match penalty in a NJYHL game, that suspension must be served in the immediate subsequent League game(s). This is independent of any USA Hockey suspension incurred, although they may be served concurrently.



Note: If the next scheduled game is non-league, the USA Hockey penalty must be served in that game with the League suspension being served in the next League game.

If the penalty is assessed at the end of the playing season, the suspension shall follow the player, coach or other team official into the start of the next season. In the event the player, coach or other team official joins another NJYHL organization the following season, it is the new Organization and player, coach or other team official's responsibility to be transparent about serving this suspension. Rules regarding an ineligible player or coach participating in a game will apply if they participate in a game in the following season without properly serving the suspension assessed at the end of the last season.

- A. The Commissioner must be contacted immediately in the event of a fighting major or match penalty to determine the length of the suspension. It is the offending team's responsibility to notify the commissioner. Failure to notify the Commissioner will result in a (30) day suspension from play for the player and a \$500.00 fine for the Organization.
  
- B. The League Statistician and the USA Hockey electronic Officiating system will monitor all penalties requiring suspensions. All penalties accrued in non-league games which require suspension must be reported to the Commissioner. Penalties accrued in non-league games which require a suspension in excess of three (3) games must also be reported to the Commissioner.
  
- C. Any coach using an ineligible player (one who is not rostered, over-aged or under suspension) in a game will result in the following additional penalties being assessed:  
  
Coach - ten (10) game suspension  
  
Player - five (5) game suspension  
  
The offending Organization will be fined \$1,000 per game.  
  
The offending team will forfeit each game where the ineligible player participated.
  
- D. Any player serving a suspension must not be in the playing area (Bench, Penalty Box, and Scorekeeper Area).



E. Any coach or team official who is ejected from a game or who is serving a suspension may not be in the area of the player's locker room or bench or in any way coach the team during a game while under the suspension or ejection.

56. The Commissioner shall have the power to suspend any member Organization, team, player or team official for conduct detrimental to hockey, either on or off the ice. The president of a hockey club should be notified immediately by the league of suspensions that involve any player or coach in their organization. Written notice of such suspension shall be sent to the delegate of the organization involved.

57. No game official or anyone other than the Commissioner can reduce or increase a suspension.

58. The right of appeal is granted to any player, coach or team official who receives a suspension involving more than three (3) games. The right of appeal is also granted to any organization or individual who is suspended under the Rule regarding Conduct detrimental to hockey. This appeal must be submitted in writing to the Commissioner and President within seventy-two (72) hours of notification of suspension. A copy of the score sheet must be included with the appeal if a game was involved. A review by the Executive Board will be performed within five (5) calendar days after receipt of the appeal.

The decision of the Executive Board shall be final. No decision of the Commissioner shall be overturned except by a two-thirds majority vote of the Executive Board members. All appeals must be accompanied by a \$25 fee, which shall be refunded, if the appeal is successful.

## Protests

59. To make a protest, written notice of such protest must be sent to the Commissioner and President within seventy-two (72) hours of the game or incident being protested. The protest must be accompanied by a \$25 fee, which shall be refunded if the protest is upheld. Protests regarding the use of an ineligible player may be made upon discovery and are not subject to the 72-hour rule.

## Score Sheets

60. It is the responsibility of the home team to maintain an official record of each game. Teams should use a paper score sheet provided by the League at the beginning of the season. The score sheet will be the official record and must be signed by the referees and sent to the League Statistician on Monday following the game. The game must also be uploaded to the



online scoring system within 24 hours of the game or before the next League game for the teams on the scoresheet, whichever is sooner, using the username and password provided by the League.

61. Any game not uploaded within 24 hours will be subject to a \$100 fine. Any team consistently delinquent in sending in a game score sheet may receive an additional penalty at the discretion of the Commissioner.
62. It is the home team's responsibility to see that the scorekeeper writes firmly and clearly so that all copies of the score sheet are legible. The game identifying information including level, game number, date and location are required to be filled in where designated on the score sheet. The white (original) copy is mailed to the League Statistician to the address printed on the score sheet. This score sheet must be folded so that it is the size of a standard letter envelope – this requires the score sheet to be tri-folded. US postage must be applied to the score sheet before mailing. The home team retains the yellow copy and the opposing team retains the pink copy of the score sheet.
63. The lineup rosters should clearly indicate each player's name and number as well as the names of all team officials on the bench. Before the start of the third period, the scorekeeper must verify that all players whose names appear on the roster are participating. If there is a discrepancy, the scorekeeper must call it to the attention of the officials. The name of any player not present must be crossed off the score sheet lineup.
64. The scorekeeper should be sure to include the player's name, number and team for all goals, assists and penalties. The scorekeeper must not deviate from the official scoring provided by the official. Any additions or corrections to the score sheet must be approved by the officials and be made before the score sheet is signed. The electronic score sheet must reflect the game results exactly. Any errors and/or omissions will be subject to a \$25 fine. Multiple fines may be assessed to an individual game.
65. It is important that the League game number and the division appear on the score sheet in the appropriate place. Failure to list identifying game information will result in a \$25 fine. Multiple fines may be assessed to an individual game.



## Officials

66. The Referee in Chief or his designees shall assign on ice game officials for all League games using the following guidelines.

- A. No game official may be assigned to a game in which said official is related to a coach, player or manager of either team.
- B. No official shall accept any assignment to officiate a game in which he is related to a coach, player or manager on either team. Any official who accepts such an assignment shall forfeit his fee for the game and in addition shall be fined the amount he would have earned.
- C. This rule shall not apply to the situation in which an assigned official fails to appear and both teams agree to allow a person present at the rink to act as an official. Where there are no officials available who are acceptable to both teams involved, the game shall be replayed.
- D. If an official does not report for an assigned game, the Referee in Chief and/or his appointees must be notified within 24 hours of game time. The Referee in Chief is authorized at his discretion to withhold further officiating assignments from said official.
- E. No official under the age of 21 may be assigned to officiate a 16U or 18U level game unless approved by the League Referee in Chief.
- F. It is strongly recommended that officials be at least 14 years of age or older to officiate in the NJYHL, unless approved by the Referee in Chief and/or his appointees.
- G. It is strongly recommended that officials be at least 2 age levels higher than the level he or she is officiating (e.g. 14U official may officiate 10U games).



H. If only one official is available for a game, the official is to be paid at the following rate assuming the game is played:

8U, 10U: 1.5 times the usual rate

12U, 14U, 16U, 18U: 2 times the usual rate

67. All officials must be completely registered by USA Hockey and must complete all credentialing requirements including Safe Sport training and background screening.

68. A two-man official system shall be used for all age levels.

69. It shall be the official's decision at the rink if the ice or conditions are not suitable to play the game. No game shall be played when any portion of the ice surface has been compromised and the concrete base has been exposed, or when significant rutting, gouges or depressions exist. No game shall be played on a rink with loose or missing boards or glass. In the event that the ice surface or rink is not suitable to play a League game, the organization shall notify the NJYHL and reschedule the game. If these conditions are discovered during the course of a game, the game shall be stopped to attempt to repair the problem. If the problem cannot be repaired at that time, the game will be stopped and finished at a later date upon rescheduling with the League. It is the official's responsibility to determine that the ice surface and rink are safe and suitable for game play both before and during each game.

70. The official must print their names and then sign the game score sheet at the end of each game. If a computer is used to score the game the referees should type their name in the referee box to attest that statistics are entered properly. No changes may be made in the score sheet once it is signed.

A. Before signing the score sheet, the official shall review all penalties to ensure that they have been recorded correctly and any penalty requiring suspension is clearly indicated as such.

B. If it is necessary to submit an incident report, it must be submitted electronically using the USA Hockey Officiating Incident report system. Do not write on the back of the score sheet. The report must be completed by both game officials and submitted in accordance with USA Hockey rules and requirements. The report should clearly state the facts.



C. The score sheet is given to the home team for distribution. The official does not receive a copy of the score sheet.

71. The home team shall pay officials for regular season games.

72. The NJYHL shall pay officials for the Playoffs.

73. Organization Delegates shall report to the Referee in Chief if any game official fails to fulfill their duties properly.

74. All officials must attend a meeting conducted by the Referee in Chief before the start of the League season each year. Policies and rules of the League shall be reviewed at this meeting.

75. Spectators at all League games are expected to act with decorum and show good sportsmanship. While crowd control is the responsibility of the home team, if an official feels that the actions of the spectators are having a disruptive influence on the progress of the game, he shall advise the home team to warn the spectators involved to discontinue their disruptive behavior or they will be cleared from the rink. If, in the judgment of the game officials, the spectators have not responded positively to the warning, the officials may then order the rink cleared of any fans they so designate. The official is required to record the name of any spectator on the score sheet. The official will not continue the game until the spectator has been identified by the offending team's coach. The Commissioner will assess a \$100 fine to the offending team for each spectator ejection. The Commissioner also has the right to suspend the related player for a parent/guardian ejection.

76. All NJYHL Referee Assignors are required to use the league designated online scheduling tool to schedule league games. Failure to do so may result in the assignor being replaced by the NJYHL Referee in Chief.

77. Referee Assignors are required to attend a meeting before the start of the League season if the NJYHL chooses to schedule one in order to be eligible to assign games for the NJYHL. The



NJYHL Referee in Chief and the Executive Board will establish policies to address conflicts of interest.

## **Coaches, Managers and Other Team Officials**

78. All coaches, managers and other team officials (including penalty box and locker room attendants) must adhere to the USA Hockey Coaching Education program requirements, Safe Sport certification requirements and background screening requirements as appropriate to be added to a USA Hockey team roster.

79. All organization hockey/coaching directors, coaches and managers are required to attend a meeting before the start of the League season if the NJYHL chooses to schedule one.

A. Hockey Director and/or Coaches: The purpose of this meeting, conducted by the Coach in Chief, is to review League policies and Rules and Regulations. The League will also use this meeting as an opportunity to have the Referee in Chief update coaches on any rule changes and how those changes will be called on the ice. Failure of an Organization/team to be represented at the Hockey Director Meeting will result in an automatic fine of \$100.

B. Team Managers: The purpose of this meeting, conducted by the Executive Vice President with the Executive Board, is to review League policies and Rules and Regulations. The League will also use this meeting to train new team managers on the use of the electronic scorekeeping system. Failure of an Organization/team to be represented at the Manager's meeting will result in an automatic fine of \$100 per team.

80. Coaches and Managers should be knowledgeable of the League's Bylaws and Rules and Regulations. Coaches are directly responsible for the implementation of all policies and procedures of the League with their respective teams. If there are any questions or problems, it is the coach's responsibility to contact his Organization's League delegate who, in turn, will contact the appropriate League officer if clarification is needed.

81. Coaches should make every effort to develop and expand their knowledge of the game and their roles as coaches. All coaches are required to attend the USA Hockey coaching education





clinics and complete the age appropriate module at the level they are rostered to coach before December 31st.

82. All coaches, managers and their representatives are expected to act courteously at all times and encourage their players to do likewise.
83. It is recommended that each coach/manager hold a parent's meeting for their team at the start of the season for the purpose of reviewing the League policies and Rules and Regulations so that parents have an understanding of them.
84. Before the start of the game, all coaches must provide their USA Hockey coaching Education Program (CEP) number, level, and the year that level was attained.
85. Any NJYHL coach who may also coach a non-NJYHL team (Tier I, high school or junior) who would do anything to keep their players from participating with their NJYHL teams, when a reasonable conflict does not exist, would be considered committing "actions deemed detrimental to hockey and/or the league" and would be subject to suspension from coaching in NJYHL.
86. If a coach fails to meet the USA Hockey Coaching Education Program requirements for the current season by December 31, the coach will be ineligible to coach in NJYHL for a minimum of 45 days and a maximum of one year, starting at the beginning of the following season. That coach will not be permitted to return until all CEP requirements are met, with final approval from League Commissioner and Coach-in-Chief.

### **Method of Determining a Winner**

87. The following method is used for determining the winner of a League Division Championship:
  1. The team in each division accruing the greatest number of points will be declared the champions.



2. Points are awarded as follows:

Win 2 points

Tie 1 point

Loss 0 points

3. If two or more teams have an equal number of points, their position in the standings shall be determined by the following tie breaking format. If one tie-breaker establishes a position for one or more teams, each team is placed in the applicable position. Once a team or teams are placed, the remaining tied teams shall start the tie breaking process again at step A. (If all tied teams have not played each other, then proceed to step B).

Note: A team may go into the tie breaking process having defeated another of the tied teams and still not advance. The tie-breaker formulas are as follows:

A. The results of the head-to-head games played between the tied teams in the following order:

1) Standings — Most points.

2) Most total wins (whether in regulation, overtime and shootout).

3) Differential — Subtracting goals scored against from goals scored in these games, the positions being determined in order of the greatest surplus.

4) Quotient — Dividing the goals scored in these games by the goals scored against, the positions being determined in order of the greatest quotient. A quotient involving dividing by zero (0) has higher standing than a quotient from dividing by any number other than zero. Where two or more teams have no goals against and the quotient tie breaker is required, the teams shall be ranked high to low in descending order of “goals for.”



5) Most periods won — In the games played by each tied team, points will be awarded for each regulation period won (2 points) and for each regulation period tied (1 point). Positions shall be in the order of highest point total.

B. If after applying the formulas of A 1,2,3,4,5 or the tie still exists, the results of all the games played by the teams tied in the following order.

1) Most total wins (whether in regulation, overtime and shootout).

2) Differential — Subtracting goals scored against from goals scored in these games, the positions being determined in order of the greatest surplus.

3) Quotient — Dividing the goals scored in these games by the goals scored against, the positions being determined in order of the greatest quotient. A quotient involving dividing by zero (0) has higher standing than a quotient from dividing by any number other than zero. Where two or more teams have no goals against and the quotient tiebreaker is required, the teams shall be ranked high to low in descending order of “goals for.”

4) Most periods won — In the games played by each tied team, points will be awarded for each 34 regulation period won (2 points) and for each regulation period tied (1 point). Positions shall be in the order of highest point total.

5) Quickest first goal — The team that scored the quickest goal in their preliminary round games shall be ranked highest.

If the above procedure does not break the tie, the teams shall use a shootout procedure as previously described.

Note: If a team forfeits any of its games, and becomes involved in any tie breaking formula to determine its eligibility to advance to the next level of play, the team forfeits all games in the round robin play and the games are recorded as 1-0 victories for the non offending team.



## League Playoffs

88. The dates for League playoffs for each age classification will be announced in June. The method of determining playoff teams will be announced in September.
89. Only players on the USA Hockey roster, including any official roster changes, may participate in the playoffs.
90. To be eligible to participate in NJYHL Playoffs at the 14U, 16U and 18U levels, each player must participate in a minimum of 50% of the League games scheduled for the team. Any player rostered after the end of League play is ineligible for post season play. In the event of an injury or other extraordinary circumstances, the Executive Board reserves the right to waive this rule. It is the responsibility for the individual teams to insure that all their players are eligible. If a team uses an ineligible player in a playoff game, that game will be declared a forfeit and a fine of \$1,000 will be assessed
91. All teams participating in the League must not schedule other games during the period designated for the Playoffs.
92. All teams participating in Playoffs are permitted to have two goaltenders on the bench. If the team only has one goaltender rostered, the team may, with prior approval from the Commissioner, designate an “emergency back-up” goaltender, that will be on the bench and can only play in the event the rostered goaltender is sick or injured. That “emergency back-up” goaltender must be from an equal level or lower level team. A goaltender from a higher-level team cannot play down.
93. Each team participating in the League Playoffs will play under a format set up by the Administrative Vice President.
- A. All games will be played to a winner. If the game is tied following regulation play, the tied teams shall receive a one-minute rest period. Teams will change ends at the end of



regulation time and after each overtime period. There will be a first goal wins overtime under the following format:

- 1) The teams will play a five (5) minute period at 3-on-3. If at the end of the overtime period a tie still exists, the two teams will continue playing five (5) minute 3-on-3 overtime periods until there is a winner.
- 2) Any skater on the team may be used. Changing on the fly is permitted. There will be a one-minute break at the end of every third overtime period.
- 3) Any unexpired penalty incurred in the third period will carry over into the overtime period as a 4-on-3 (5-on-3 if there is more than one penalty carrying over).
- 4) If a penalty is assessed in the overtime periods the non-offending team will add a player (4-on-3). If a second penalty is assessed before the first has expired than the non-offending team will add a fifth player (5-on-3).
- 5) If the non-offending team does not score during the power play – then the on-ice strength will continue at 4-on-4 (5-on-5 if two penalties had been assessed) until a stoppage of play when the teams will resume play at 3-on-3.
- 6) If coincidental penalties are called – the teams will continue to skate at 3-on-3.

94. Playoffs are the responsibility of the Administrative Vice-President and designees. This includes, but is not limited to, the planning, contracting for the necessary ice requirements, coordinating all aspects of the Playoffs and soliciting volunteers to help in their operation.

95. Failure of a team to participate in the League Playoffs and/or Districts in the current season will result in a \$5,000 fine and will be subject to a disciplinary hearing with the Executive



Board to assess if additional penalties should be applied. The Executive Board, in extenuating circumstances may waive this suspension.

96. Any team which forfeits a Playoff game shall be assessed a fine of \$2,500.

97. The Playoffs will be subsidized by the League through a fee charged to each team as part of its League expenses.

98. Team trophies will be presented for first (gold), second (silver) and third (bronze) place finishes in divisions with three or more levels and first (gold) and second (silver) place for finished in divisions with two levels.

99. Each player participating in the Playoffs will receive a souvenir remembrance.

### **AAHA District Tournament and USA Hockey Nationals**

100. The following criteria are used for determining the League representatives to the USA Hockey District Tournaments:

A. The representatives must be registered in the Atlantic District (AAHA).

B. Each year, the AAHA designates the number of teams at each level that will compete in the District tournament. The NJYHL uses its playoff final standings to designate those teams that are eligible to advance to Districts based on the tournament brackets provided by the AAHA.

C. The Executive Board, at its sole discretion, has the right to advance or remove any NJYHL team from eligibility for Districts or Nationals if extraordinary or extenuating circumstances exist.



- D. District/National Tournament representatives must submit their team credentials to the Affiliate Registrar for review to be declared eligible to compete. In the case where a team is declared ineligible, the next team in the standings will act as the representative. Team credentials shall include, but are not limited to, the following:
- a) Approved USA Hockey roster which has all player birth dates verified.
  - b) All non-US citizen transfer forms approved by USA Hockey and reflected on the Approved USA Hockey roster.
  - c) Sufficient score sheets to verify that the team has played twenty (20) USA Hockey games.
  - d) Sufficient score sheets to verify that each player has participated in a minimum of ten (10) games.
  - e) Each coach and manager must have the appropriate completed certifications, including current CEP, Safe Sport and background screening.
  - f) Each coach, manager and player must have completed USA Hockey Consent to Treat forms completed and ready for presentation.
  - g) Completed AAHA District Credentialing form (to be provided by the Affiliate Registrar)

## **Payment and Assessment of Fines**

101. Each Organization shall have a standing escrow account of \$1,000 against which all fines incurred shall be assessed.



102. The League Treasurer at each League Board meeting shall announce fines incurred.

- A. A fine of \$1,000 shall be assessed for any forfeit incurred unless another amount is specifically stated or it is stated that no fine shall apply.
- B. Any Organization not submitting funds by the designated date will be considered suspended until funds are received and any games scheduled during that period will be considered forfeits.
- C. The escrow balance must be maintained at \$1,000. All moneys used for payments must be replaced prior to the next Board meeting to maintain voting rights.

103. The Commissioner, at his discretion, may assess fines as appropriate for all instances not covered in these Rules and Regulations up to a \$1,000 maximum per fine.

### **Code of Ethics**

104. All organizations are responsible for the actions of their team members, team officials and their fans.

105. All individuals associated with the NJYHL or one of its member organizations shall conduct themselves in a proper manner at all times.

- A. Improper conduct is defined as behavior deemed detrimental to the philosophy and objectives of the League, as well as any action which produces results detrimental to any team or individual players in the League.

- B. Repeated instances of improper conduct shall be dealt with by the Executive Board.

106. All parents / guardians of NJYHL players are subject to the Zero Tolerance Physical Abuse Policy.





- A. Any parent / guardian that attempts to cause physical injury, or makes the threat thereof, to any individual associated with the NJYHL or its member organizations shall be subject, and his/her child (children) shall be subject, to immediate suspension from NJYHL play and/or other League involvement for up to one year at the discretion of the Commissioner.
  
  - B. A second instance of an attempt to threaten or cause physical injury shall result in up to a three year suspension for the player(s) and the parent / guardian from any involvement with the NJYHL.
107. In order to create an atmosphere demonstrative of proper spectatorship, good sportsmanship, proper conduct, it is the policy of the NJYHL to ban all noise making devices at League games. This includes, but not limited to, cowbells, whistles and clickers. This policy would also include the banning of any sound music system during a team's called time out, after a goal is scored or after a stoppage of play. The use of any music system during warm-ups or between periods is at the discretion of the officials.
108. All individuals associated with the NJYHL or one of its member organizations are expected to uphold the value of honesty, good sportsmanship and have respect for the integrity and role of the other member organizations as well as their own organization.